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Question 1

Question Type: MultipleChoice

The CFO of your facility asks you to prepare a budget for the fiscal year based on the pa volume and type of healthcare services compared to anticipated needs for the services. process is an example of using the " _____ " budgeting method.

Options:

- A) rolling budget
- B) fixed budget
- C) statistics budget
- D) zero-based budget

Answer:

C

Question 2

Question Type: MultipleChoice

As the HIM Director at the Pediatric Clinic, you have just contracted with a firm that will scan your retired paper records to disk. You tell the administrator you would like to have retired records currently on microfilm scanned to disk, too. The administrator would like to keep those records on roll film to save the cost of the extra scanning. You tell the administrator you don't recommend this because

Options:

- A) roll microfilm is an outdated medium that is no longer accepted in most courts.
- B) agencies with more than four rolls of microfilm must store them in fire-safe cabinets.
- C) keeping the old film will require maintaining an old reader-printer for access.
- D) roll microfilm is such an old technology that the clinic should be ashamed to use it.

Answer:

C

Question 3

Question Type: MultipleChoice

You are starting your new job as the sole HIM professional at a small psychiatric practice. The practice uses DSM for billing purposes. You find this "theoretically" reasonable because DSM

Options:

- A) is a widely used and accepted classification system.
- B) codes are also valid ICD-9-CM codes.
- C) codes are also valid CPT codes.
- D) is the industry standard for psychiatric billing systems.

Answer:

B

Question 4

Question Type: MultipleChoice

Of the following, which is NOT considered justification to approve overtime? Overtime is not justified\

Options:

- A) for unpredictable fluctuations in volume.
- B) when there is unusually high absenteeism.
- C) when there is a temporary change of work methods.
- D) for employees who want to supplement their wages.

Answer:

D

Question 5

Question Type: MultipleChoice

HEDIS gathers data in the following area:

Options:

- A) measures of access (e.g., at least one visit to a provider within three years).
- B) measures of quality (e.g., cholesterol screenings).
- C) measures of financial performance (e.g., cost per member).

D) all of the above

Answer:

D

Question 6

Question Type: MultipleChoice

Which would be the better "best practice" for handling fax transmission of a physician's orders?

Options:

- A) Treat faxed orders like verbal orders and require authentication of the orders by appropriate medical staff within the required time period.
- B) Faxed orders should be placed on the patient's chart immediately upon receipt after the head' nurse signs the orders.
- C) Wait 24 hours before placing faxed orders on the patient's chart to ensure that the orders are legitimate.
- D) Faxed orders should never be accepted.

Answer:

A

Question 7

Question Type: MultipleChoice

"Pill-rolling" tremor is a characteristic symptom of

Options:

- A) epilepsy.
- B) Guillain-Barre syndrome.
- C) myasthenia gravis.
- D) Parkinson disease.

Answer:

D

Question 8

Question Type: MultipleChoice

The occurrence of an OCE (outpatient code editor) edit can result in one of _____ different dispositions, which help to ensure that the fiscal intermediaries in all parts of the country are following similar claims processing procedures. An example of one of these dispositions is "claim rejection."

Options:

- A) 100
- B) 50
- C) 3
- D) 6

Answer:

D

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