Question 1

Which strategy is most efficient at yielding accurate results from a search based on a litigation hold?

Options:

A- Identifying information in databases

B- Retrieving information from off-site storage facilities

C- Evaluating email and electronic systems

D- Developing search parameters

Answer:

D

Question 2

The first step in a Change Management process is to identify.

Options:

A- The affected stakeholder(s).

B- Reason for change(s).

C- Other impacted systems and resources.

D- The time frame for implementing the change.

Answer:

B

Question 3

Question Type: MultipleChoice

The ability to identify and document the lineage of each requirement, including its derivation. allocation, and relationship to other requirements is known as requirements.

A- Validation

B- Management

C- Verification

D- Traceability

Answer:

D

Question 4

Question Type: MultipleChoice

Which of the following is a key benefit of metadata?

Options:

A- It is used specifically for electronic records management.

B- It determines retention value.

C- It supports and ensures the evidential value of records.

D- It ensures transparency in an organization.

Answer:

C

Question 5

Question Type: **MultipleChoice**

While an information integration program lead is presenting a business case to executive leadership, the lead notices that meeting participants appear to be either disengaged or frustrated. Upon quick mental review, the lead is sure the presentation is crisp and contains all the elements of an effective business case: objectives, alternatives, preferred option, and rationale. However, the lead realizes that it would have been better to (Choose 2)

Options:

A- Encourage open-mindedness by delivering the presentation in a social setting.

B- Include extensive technical research and schematics in the presentation.

C- Obtain better insight into company priorities and map the material to them,

D- Cultivate buy-in through discussion and dialog while preparing the case.

Answer:

C, D

Question 6

Question Type: **MultipleChoice**

What is the best option for notifying mobile users with limited-fidelity screen devices about content changes from an Enterprise Content Management (ECM) repository?

Options:

A- Podcast

B- Text message

C- Voice mail

D- Mashup

Question 7

Question Type: MultipleChoice

A common test to assess an objective is to ensure that it is SMART, or.

Options:

A- Satisfactory, measurable, achievable, rational, and testable.

B- Sustainable, mandatory, acceptable, reachable, and time-bounded.

C- Specific, measurable, achievable, relevant, and time-bounded.

D- Sustainable, mandatory, acceptable, reachable, and testable.

Answer:

C

Question 8

Question Type: MultipleChoice

Knowledge that is in people's heads is referred to as.

Options:

A- Implicit

B- Tacit

C- Explicit

D- Extraneous

Answer:

B

Question 9

Which type of organizational search technique crawls directories, disparate repositories and websites, and extracts content to form a searchable index?

Options:

A- Enterprise

B- Boolean

C- Vertical

D- Faceted

Answer:

A

Question 10

Question Type: MultipleChoice

An enterprise search tool with phonetic search functionality may include results for misspelled words that.

Options:

A- Sound similar to the search keyword or term.

B- Are synonyms of the search keyword or term.

C- Have an abbreviation similar to the search keyword or term.

D- Contain the same root as the search keyword or term.

Answer:

A

Question 11

Question Type: **MultipleChoice**

When an organization develops a social media policy, it should include.

Options:

A- Guidelines for grammar.

B- References to applicable regulations.

C- Access control procedures for social media.

D- A link to yearly risk-assessment reports.

Answer:

B

Question 12

Question Type: **MultipleChoice**

What is the most effective way to capture and manage content posted to commercial social media sites? (Choose 2)

Options:

A- Use the sites' native capabilities and APIs to identify and capture relevant content,

B- Capture content as screenshots, then print and file according to the classification system.

C- Create applicable search queries and RSS feeds and capture the resulting outputs.

D- Develop custom applications that can capture content directly from the sites.

Answer:

A, C