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Question 1

Computer use can ensure your computer cause repetitive strain injury (RSI). Which of the following is the best way to avoid this?

Options:

A- Is in a well-lit area

B- Use an operator chair without arms

C- Place your monitor at the correct height

D- Work with your wrists level with the keyboard.

Answer:

D

Question 2

Which of the following best describes teleworking?

A- Working for a television

B- Working for a telesales company

C- Designing teletext pages.

D- Working at home using electronic communications.

Answer:
D

Question 3

Question Type: MultipleChoice

Which of the following can be sent from one user to another by E-mail?

Options:

A- A file

B- A telex message

C- A modem

D- A mail message

Answer:

D

Question 4

Question Type: **MultipleChoice**

Which of the following is the name given to software which can legally be copied without a licence?

Options:

A- Beta software

B- Freeware

C- Retail software

D- Protected software

Answer:

B

Question 5

Question Type: MultipleChoice

What name is given to software, which is under development?

Options:

A- Beta software

B- Demonstration software

C- Freeware

D- Shareware

Answer:

A

Question 6

Question Type: **MultipleChoice**

Which card would you most likely use when buying goods or services on the Internet from a foreign company?

Options:

A- A credit card

B- A store card

C- A magnetic swipe card

D- A smart card

Answer:

A

Question 7

A company needs all its30 office staff to use a spreadsheet application. It should

Options:

A- Copy the spreadsheet application onto each individual PC.

B- Purchase a multi-user licence.

C- Use the spreadsheet application regardless of the number of users.

D- Purchase a single-user copy for each PC.

Answer:

B

Question 8

Which of the following provides an example of a good working environment?

Options:

A- Adequate lighting

B- Energy-saving hardware

C- New computer hardware every two years.

D- Staff welfare benefits.

Answer:

A

Question 9

Question Type: MultipleChoice

A search engine is best known for

Options:

A- Searching through a word-processed document.

B- Sorting a database into some kind of order.

C- Locating resources on the Internet.

D- Finding a particular cell in a spreadsheet.

Answer:

C

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