



**Free Questions for ICDL-Windows by certscare**

**Shared by Blevins on 15-04-2024**

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# Question 1

Question Type: MultipleChoice

Which of these files is stored on the 3 1/2 Floppy (A:) drive?

My Documents

File Edit View Favorites Tools Help

Address My Documents

Name	Size	Type	Modified
AddressList.mdb	20 KB	Microsoft...	22/11/2002
Clapping.wav	80 KB	Wave So...	22/11/2002
Expenses.xls	67 KB	Microsoft...	22/11/2002
Holiday pics.ppt	300 KB	Microsoft...	22/11/2002
Invoice.doc	240 KB	Microsoft...	22/11/2002
Logo.jpg	75 KB	JPG File	22/11/2002
Photos.zip	150 KB	WinZip File	22/11/2002

7 object(s) (Disk free space: 7.09 GB) 5.56 MB My

- Logo.jpg
- Invoice.doc
- Supplies.doc
- Funding.xls

Select the appropriate radio button then click on SUBMIT.

**Options:**

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**A-** Select to 31/2 floppy choose the existing file.

**Answer:**

---

A

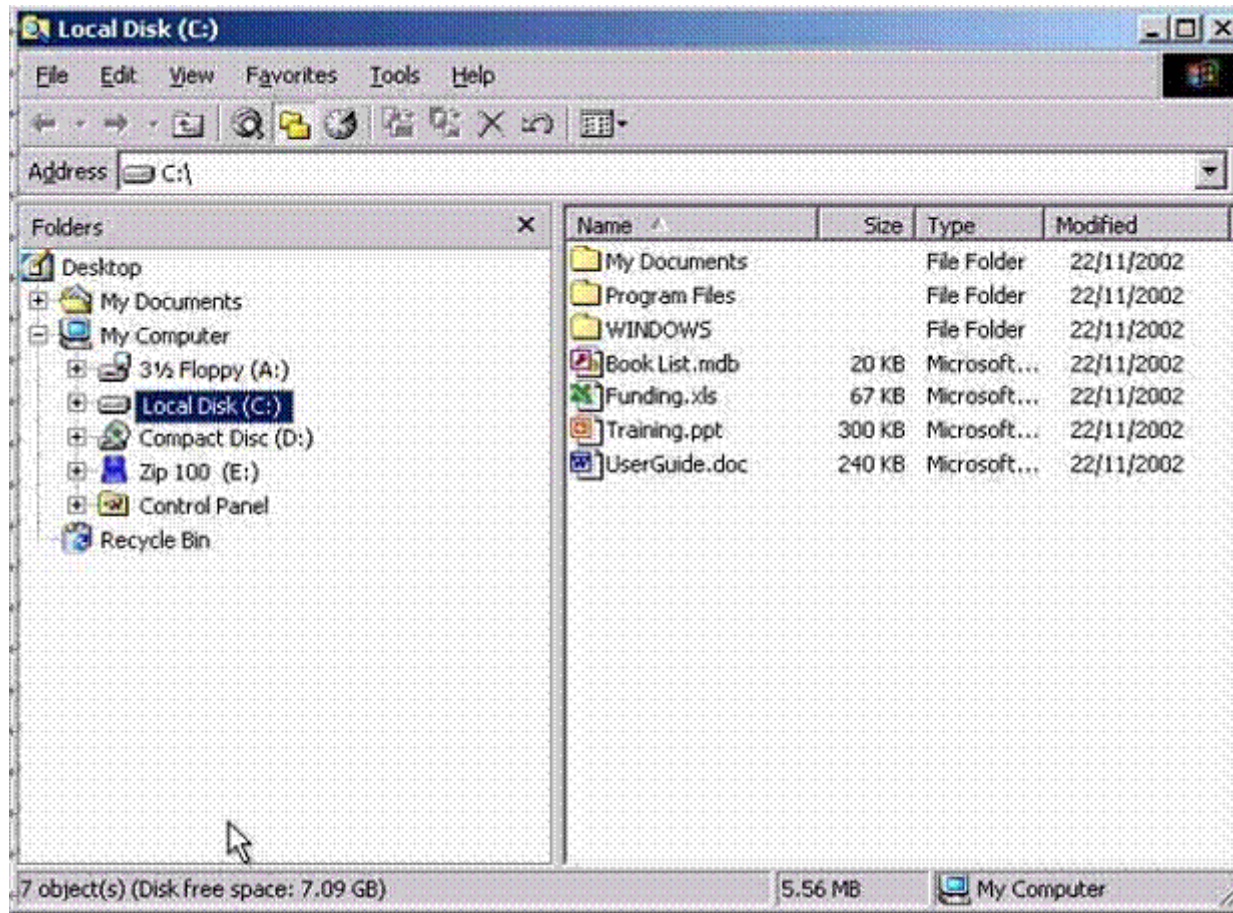
## Question 2

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**Question Type: MultipleChoice**

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This window shows the contents of the C: drive in the right-hand pane. Click on the correct location to display the C: drive's folders in the left-hand pane as well.



## Options:

A- Click on the + icon in drive C

**Answer:**

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A

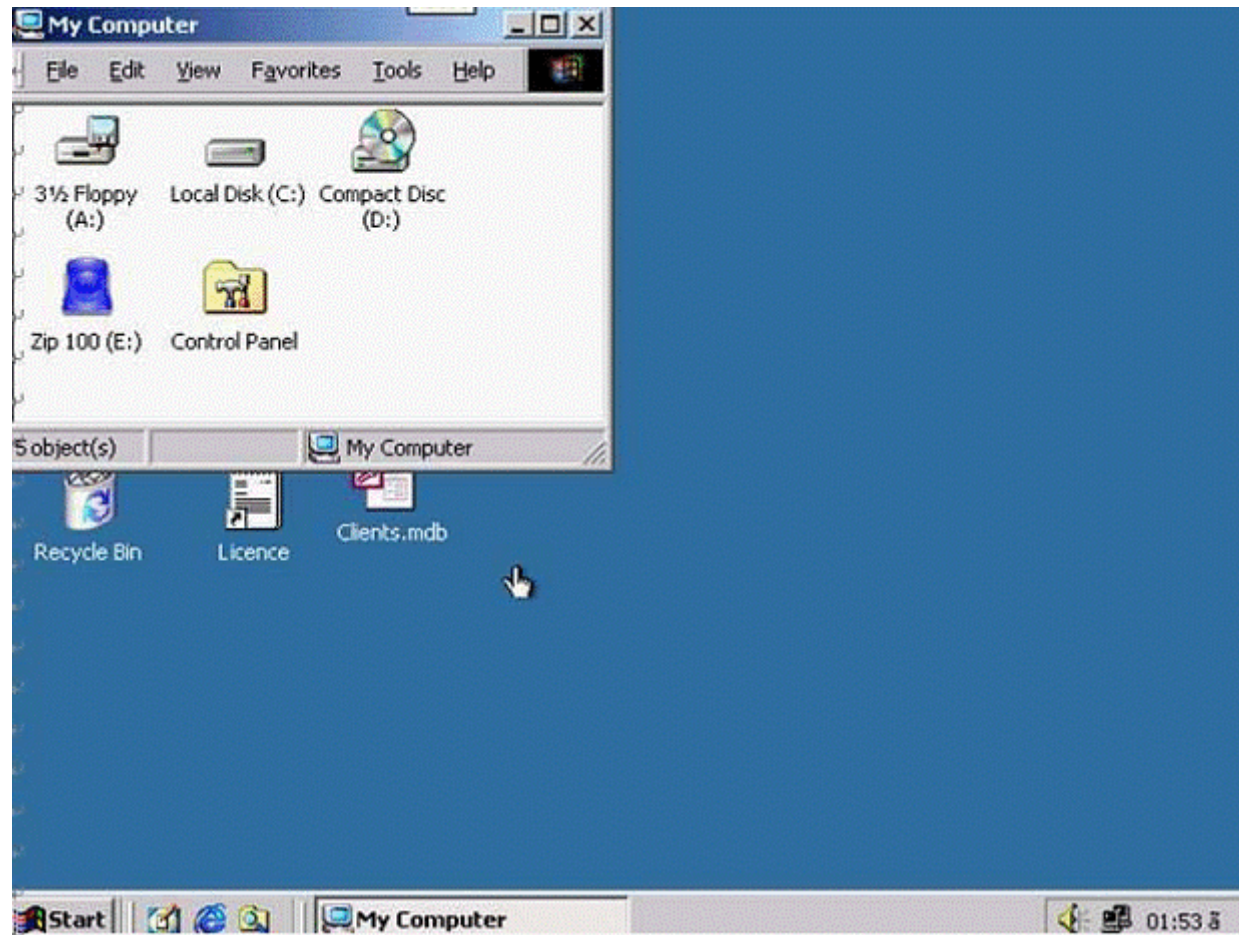
## **Question 3**

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**Question Type: MultipleChoice**

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Minimise the My Computer window.



## Options:

A- Click in minimize button in my computer.

**Answer:**

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A

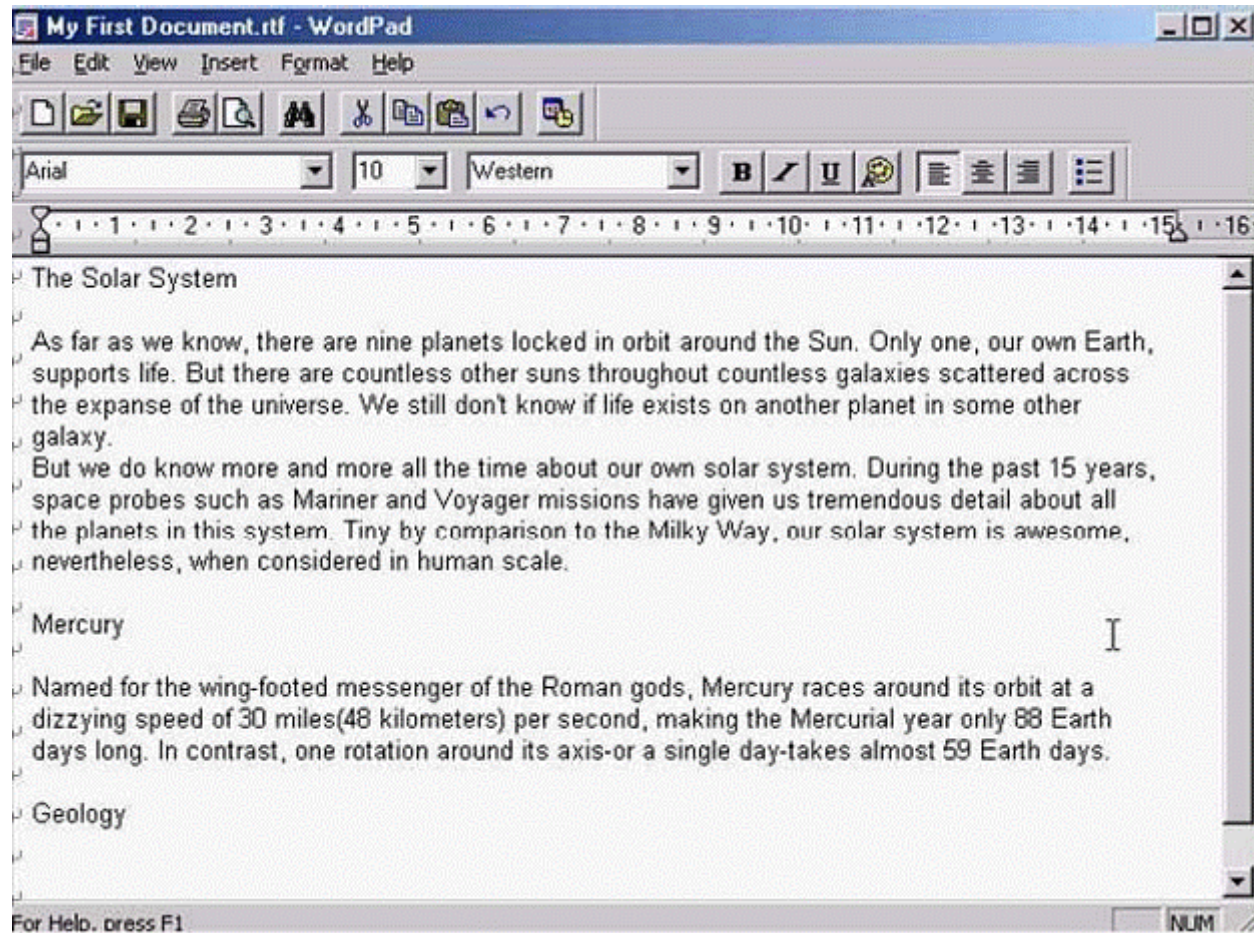
## **Question 4**

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**Question Type: MultipleChoice**

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Click on WordPad's Scroll bar.



## Options:

A- Click on the scroll in the right side



**Answer:**

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A

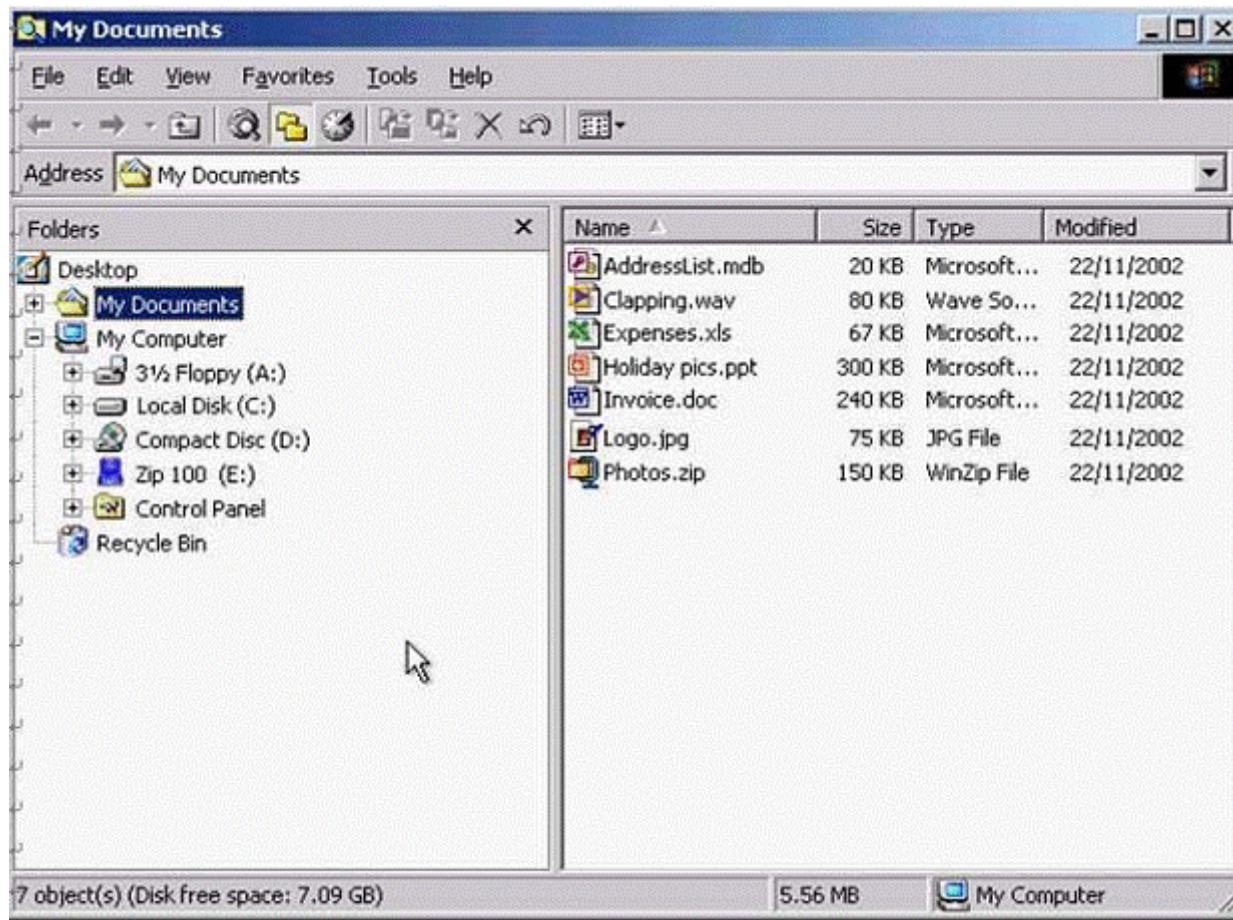
## **Question 5**

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**Question Type: MultipleChoice**

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In this Explorer window create a shortcut to the PowerPoint file called Holiday pics.ppt.



## Options:

A- Select the Holiday pics.ppt file from right pane?R.click to select create shortcut.

**Answer:**

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A

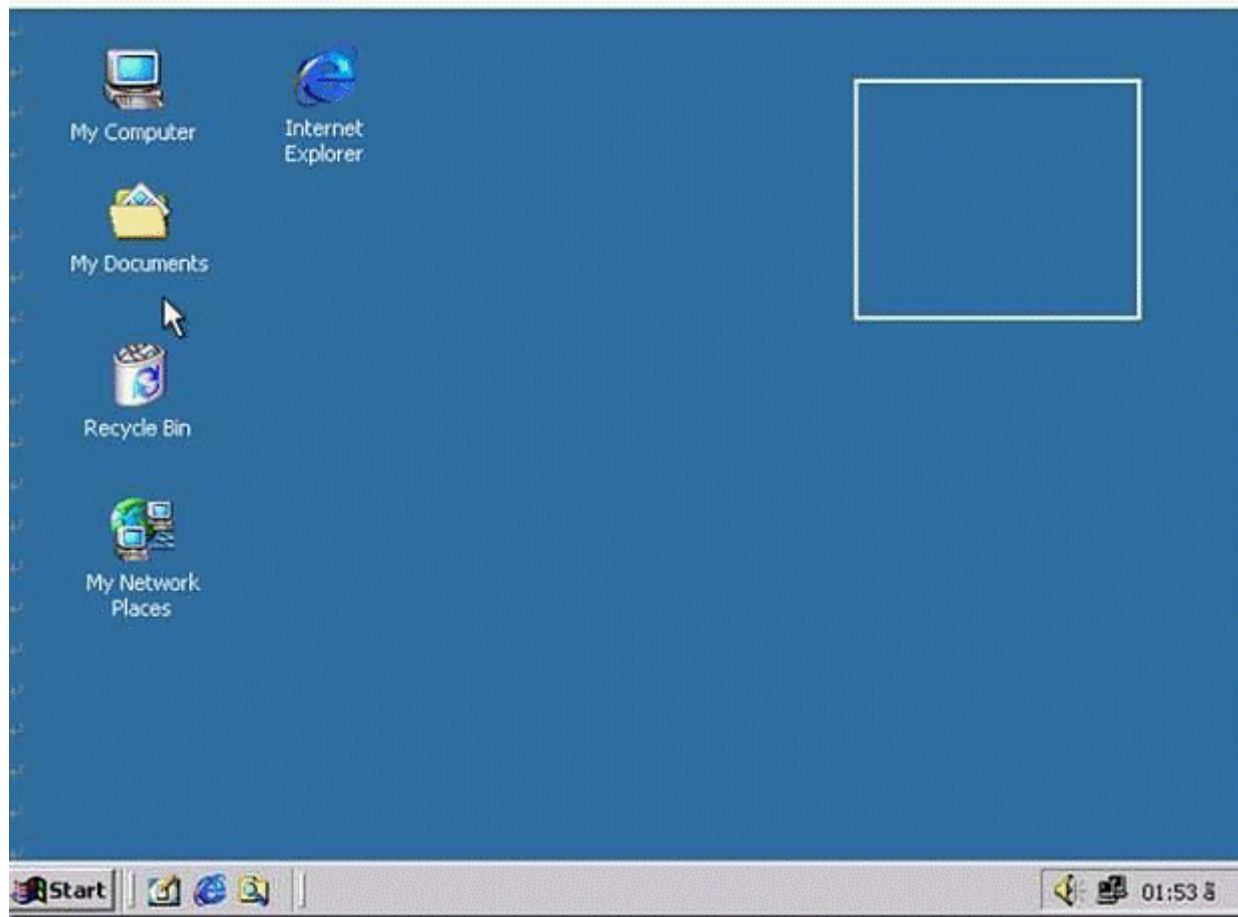
## **Question 6**

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**Question Type: MultipleChoice**

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Click and drag the My Documents icon into the white frame.



### Options:

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**A-** Click and drag my documents to the frame in the right side in the desktop.

**Answer:**

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A

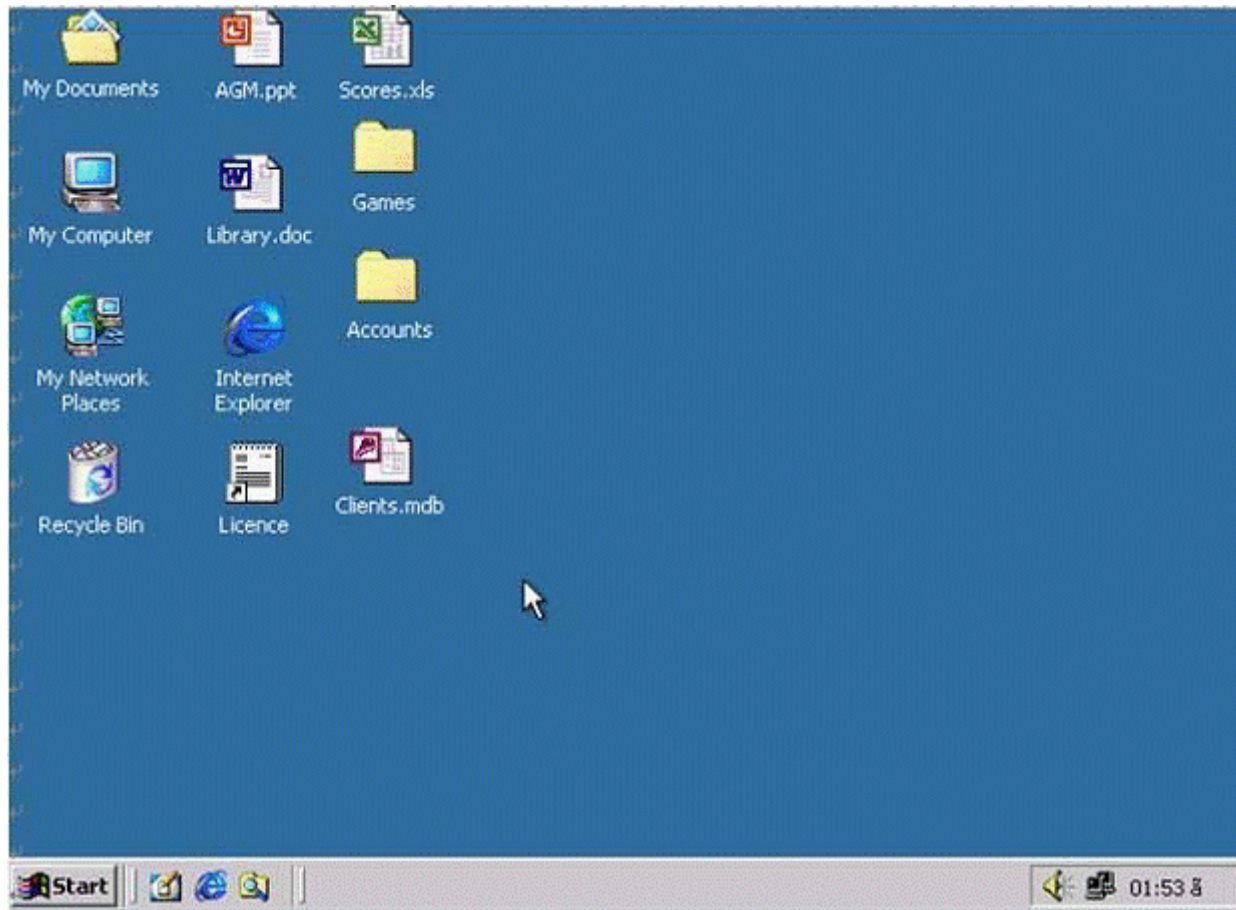
## Question 7

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**Question Type: MultipleChoice**

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Which of these icons is an application?



## Options:

A- Click on Internet explorer icon.

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**Answer:**

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A

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