



# **Free Questions for ICDL-Windows by vceexamstest**

**Shared by Oneal on 06-06-2022**

**For More Free Questions and Preparation Resources**

**Check the Links on Last Page**

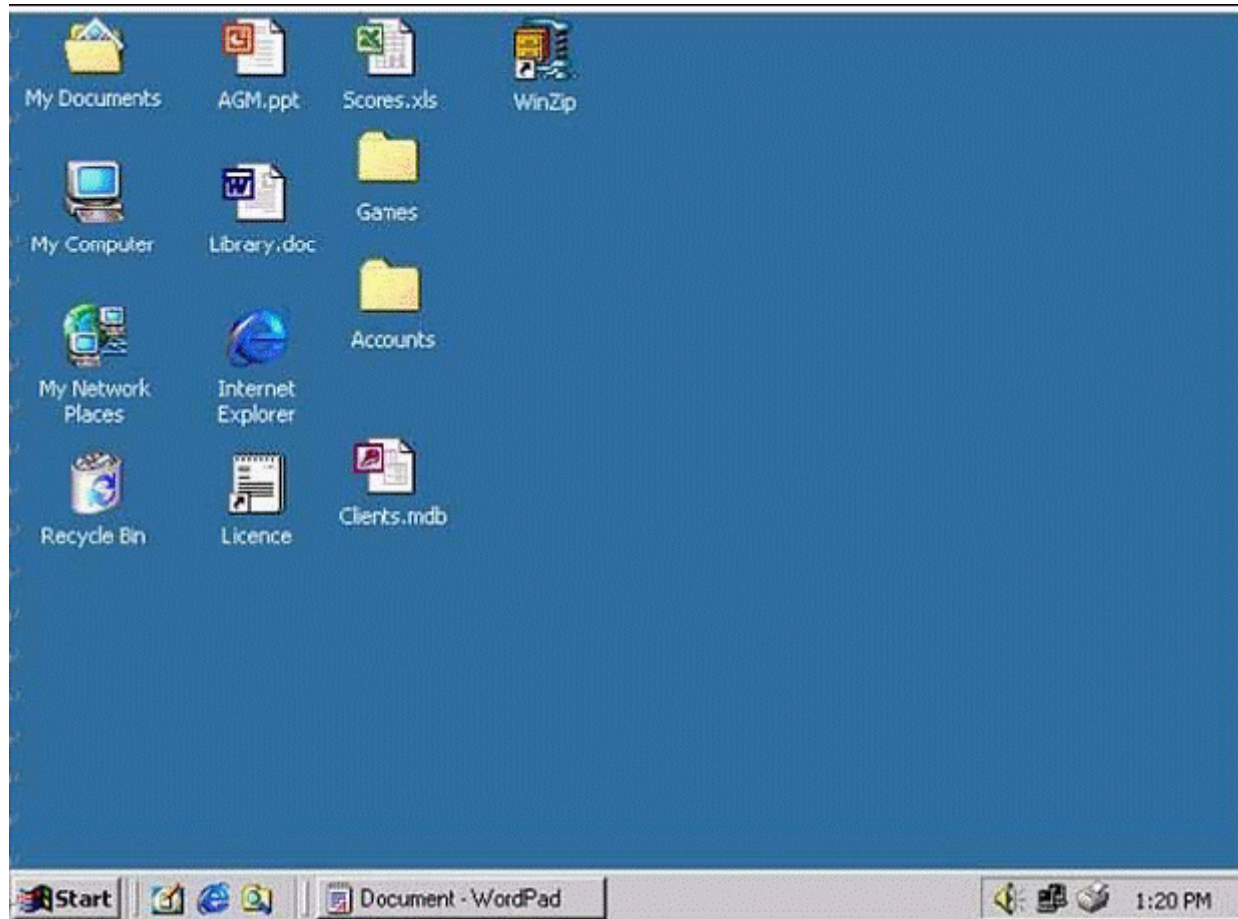
# Question 1

---

**Question Type:** MultipleChoice

---

A Document has been sent to print to the Brother MFC9100 printer. Access the Print Manager so you can view the progress of the print job.



## Options:

A- R.click on the task bar->open Active Printers.

**Answer:**

---

A

## Question 2

---

**Question Type: MultipleChoice**

---

Why do you need to regularly update your virus software?

**Options:**

---

- A-** So it can protect your computer from the latest viruses.
- B-** To keep your anti-virus software compatible with your OS.
- C-** To replace virus-scanning software that has become infected through use.
- D-** So it doesn't waste time looking for out-of-date viruses.

**Answer:**

---

A

## Question 3

---

**Question Type:** MultipleChoice

---

Reducing the size of a file so it will take up less storage space on a disk is known as:

**Options:**

---

- A- Compressing
- B- compacting
- C- Encrypting
- D- Condensing

**Answer:**

---

A

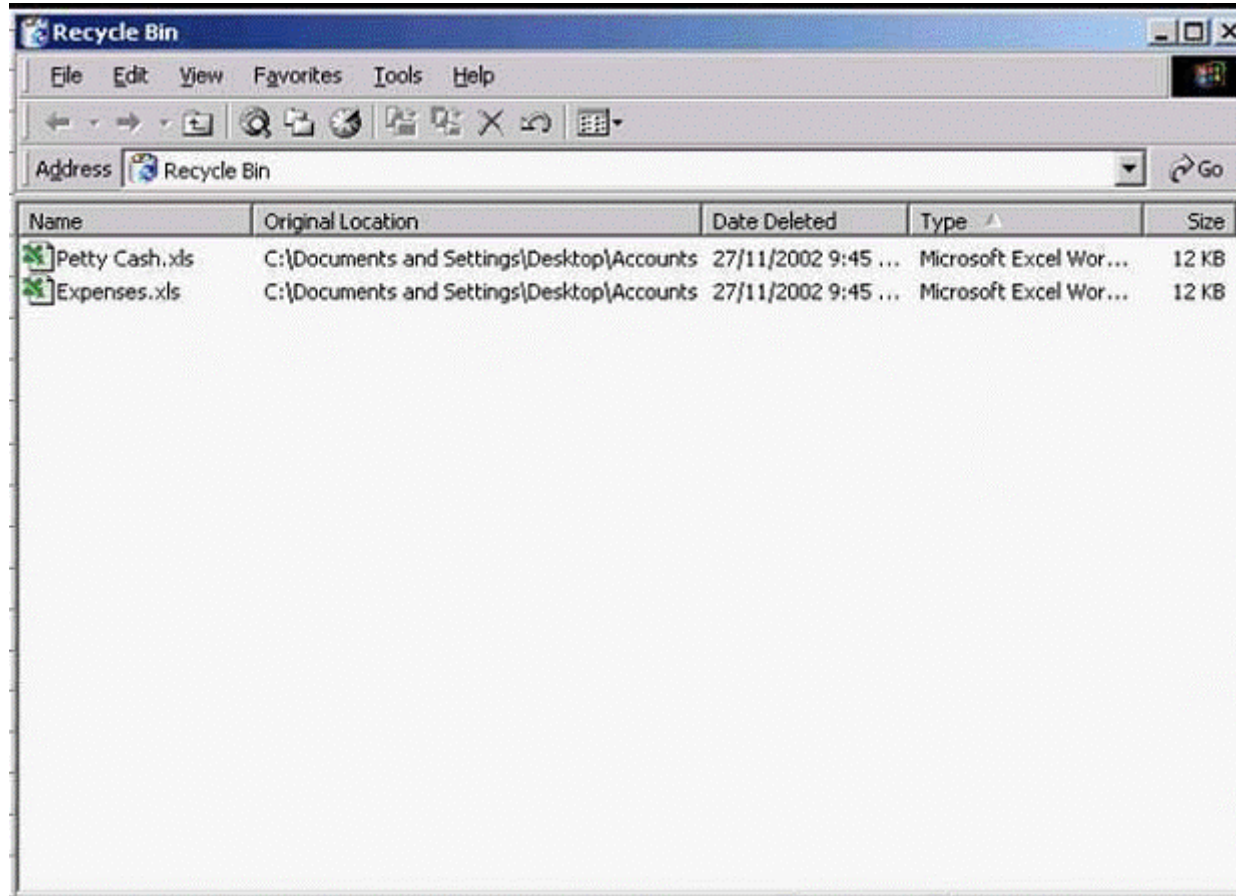
## Question 4

---

**Question Type:** MultipleChoice

---

Restore the file called Petty Cash.xls from the Recycle Bin to its original location.



**Options:**

---

A- R.click on the file->restore

**Answer:**

---

A

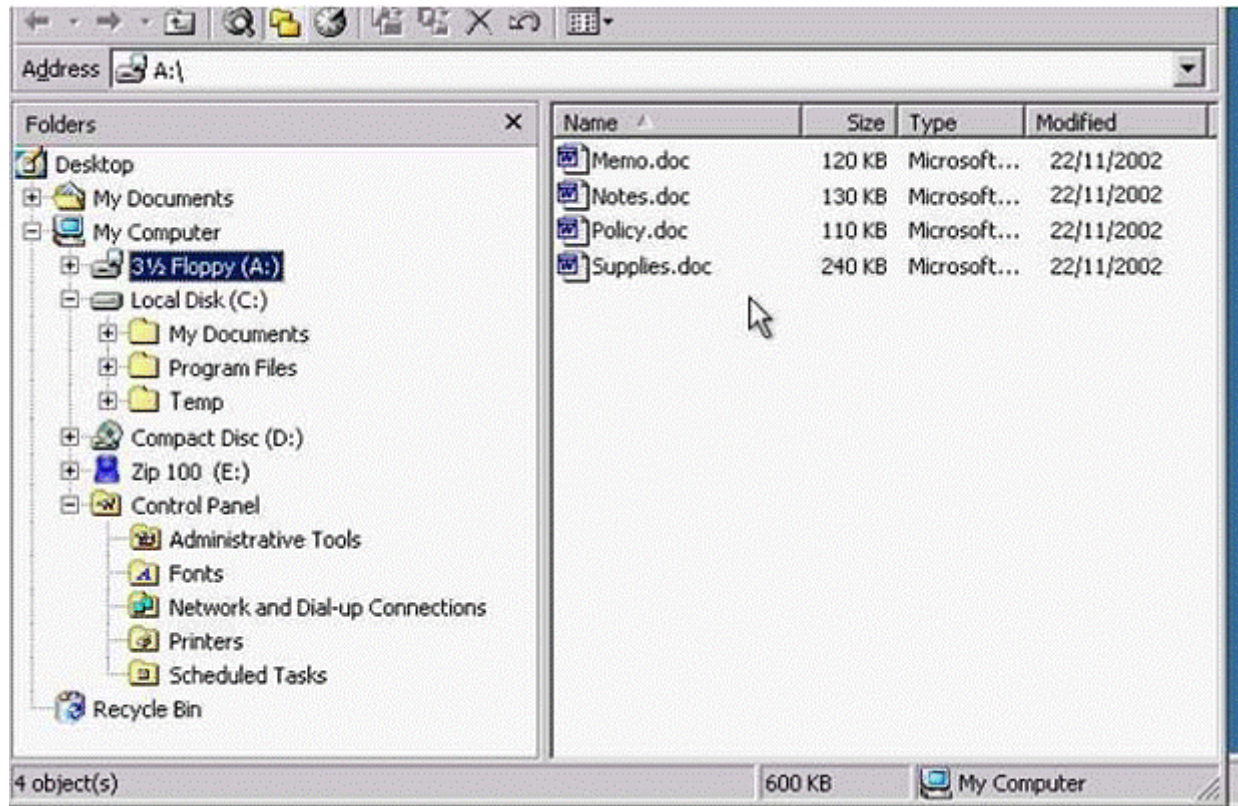
## **Question 5**

---

**Question Type: MultipleChoice**

---

Duplicate the Notes.doc file from the Floppy (A:) drive to the Desktop.



### Options:

A- Right click on the Notes.doc-> copy -> select the desktop from the left pane -> right click on the right pane ->select paste

### Answer:

A



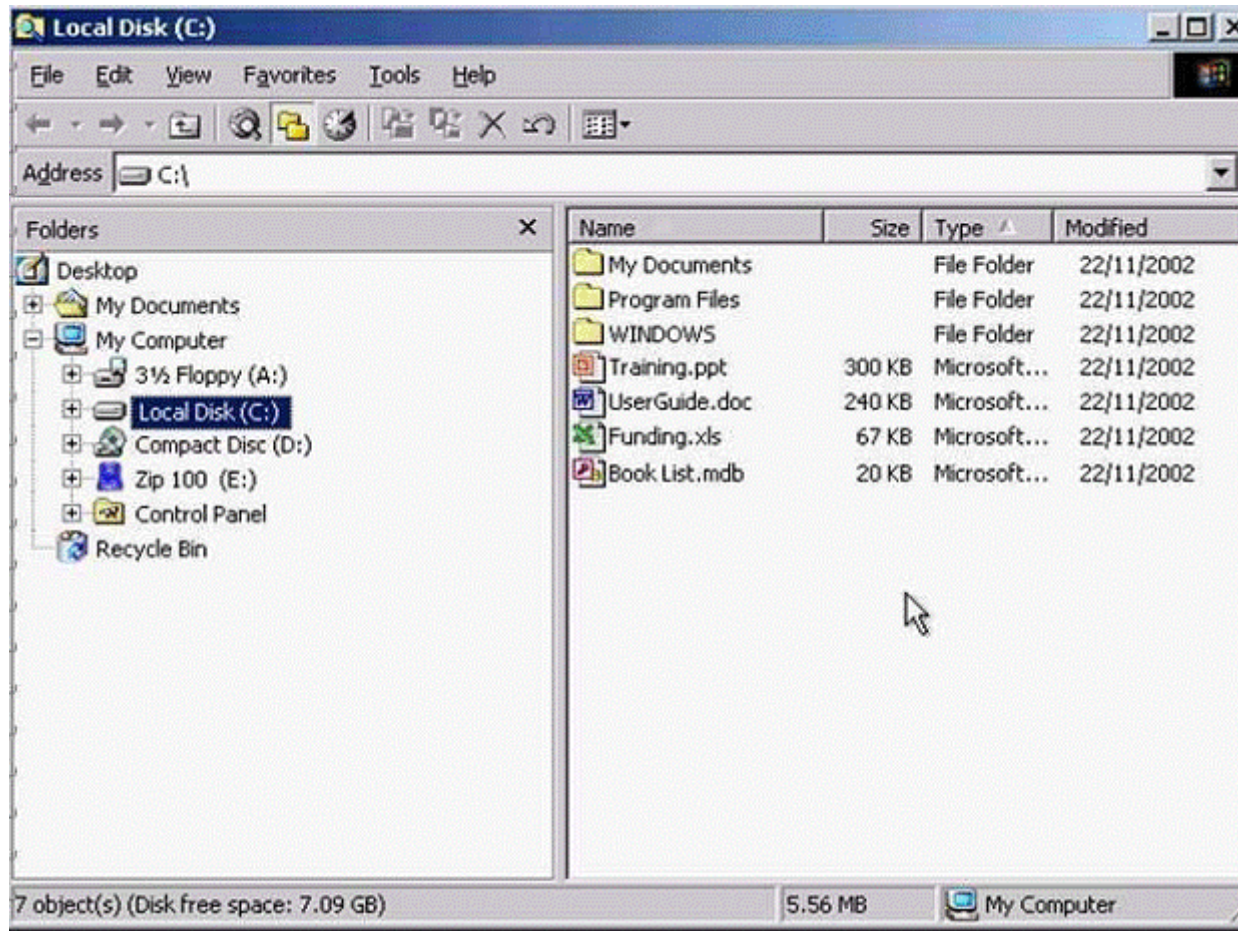
## Question 6

---

**Question Type: MultipleChoice**

---

Arrange the files in the right-hand Explorer window by the date they were created / last modified.



## Options:

A- R.click on right pane Arrange icons->select by Date.

**Answer:**

---

A

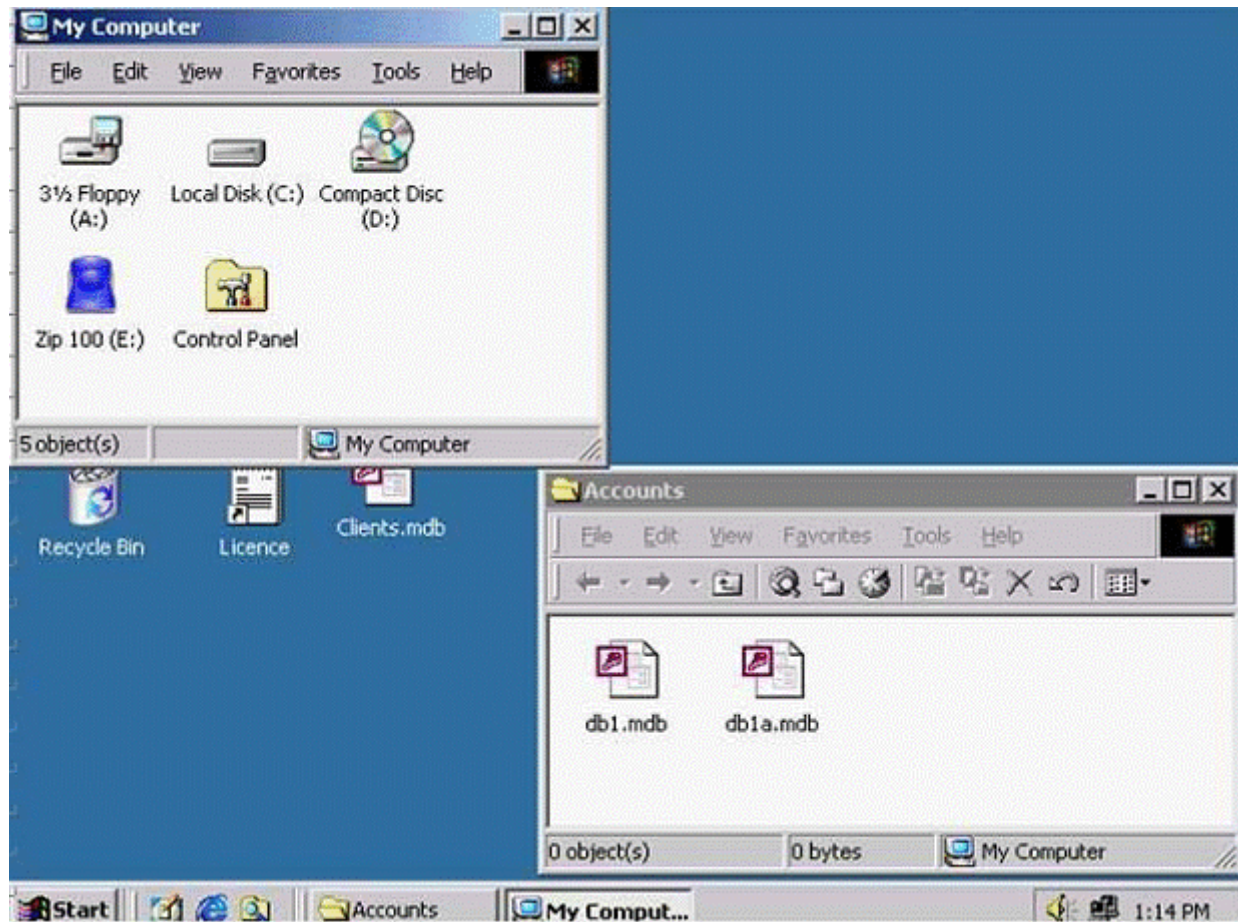
## **Question 7**

---

**Question Type: MultipleChoice**

---

Make the Accounts window active without minimising the My Computer window.



## Options:

---

A- Click on the Accounts from the task bar

**Answer:**

---

A

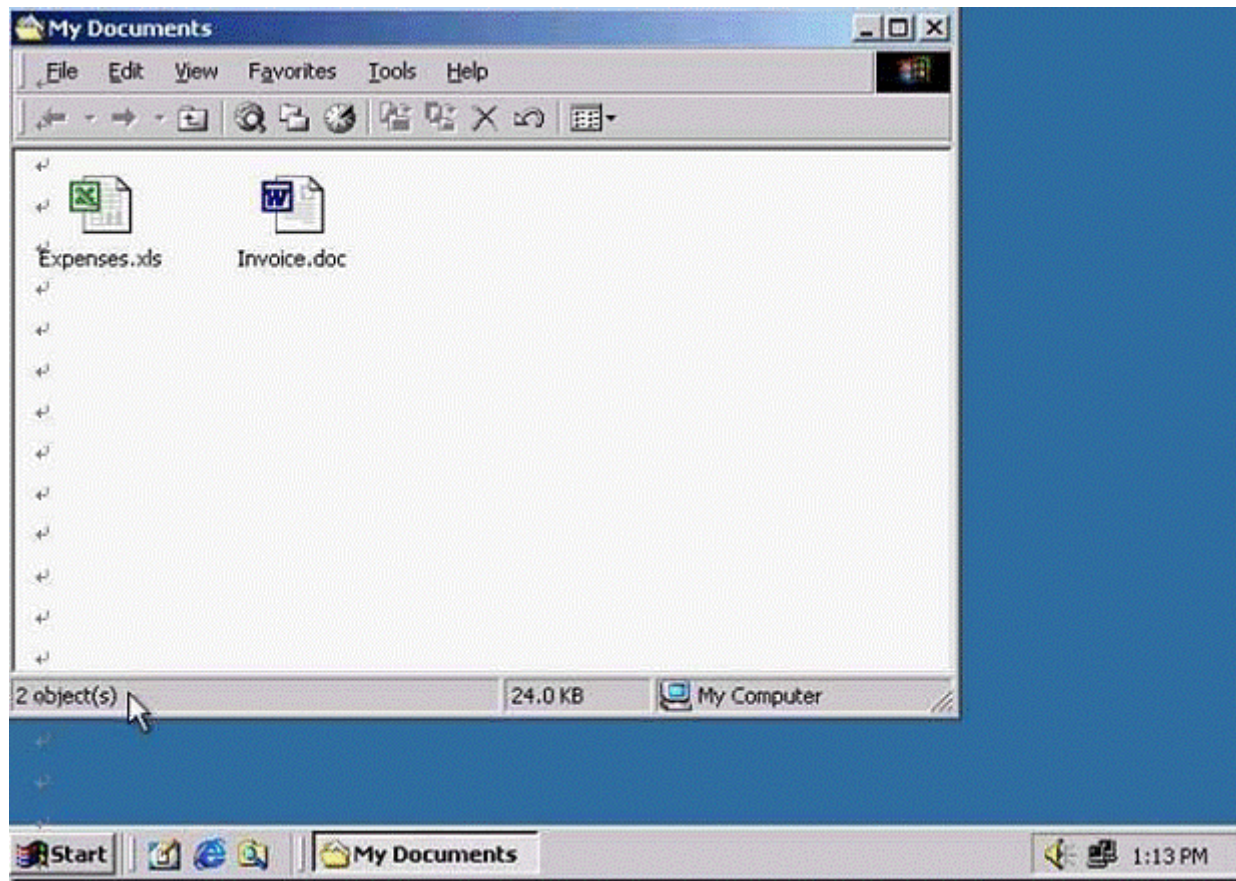
## **Question 8**

---

**Question Type: MultipleChoice**

---

Create a shortcut on the desktop for the Expense file.



## Options:

---

A- R.click->send to-> desktop (create shortcut).

**Answer:**

---

A

**To Get Premium Files for ICDL-Windows Visit**

<https://www.p2pexams.com/products/icdl-windows>

**For More Free Questions Visit**

<https://www.p2pexams.com/icdl/pdf/icdl-windows>

